As we prepare for the October 1 application deadline for the **Schwarzman Scholars program**, I want to reach out to make everyone has the following information and resources:

1. **Deadline information: October 1, 2015** - Because online application portals can and do malfunction, I encourage writers to upload their letters into the system by **5 PM on Tuesday, September 30, 2015**, but letters MUST be in the application system by **11:59 PM Eastern Daylight Time (EDT)**.

2. **Sample text from the electronic invitation for recommenders** - If you have not received this message yet, please let Jeffrey or myself know. This information is included below my signature.

3. The **text of the recommendation guidance** shared with the applicants in the general application instructions is also included below. Since this is the first year the Schwarzman is being offered, the directions for recommendations are less detailed than what other foundations typically share with writers. To help balance this out, I've collected what is currently available and included it.

4. For more information about the **mission and focus of the program**:

5. **Address Information:**
   Schwarzman Scholars Program
   641 Lexington Avenue, 23rd Floor
   New York, NY 10022

   **Suggested salutation:**
   To the members of the 2016 Schwarzman Scholars selectors:

   Kelly Thornburg, Director of Scholar Development
   431 Blank Honors Center, Iowa City, IA 52245 | 319-335-1874
   kelly-thornburg@uiowa.edu | honors.uiowa.edu/uipfellowships

**Image of the direction given to applicants:**

**RECOMMENDATIONS**: Please register 3 Recommenders using their names and email addresses. Recommenders should know you well and be able to speak to your intellectual abilities and personal characteristics as well as leadership potential. The choice of recommenders and types of recommenders is left to the applicant, however one recommender should be able to speak directly to the leadership example you describe in your essay. The other recommenders may be faculty members for those applicants still enrolled in a degree program or who have recently graduated. For applicants with post-graduation work experience, the recommenders could be from supervisors or colleagues. Your strategy should be to choose recommenders who know you well and who can speak to your leadership and/or intellectual abilities from their direct experience with you. Family members or relatives cannot be selected as recommenders.

**Text of Electronic Invitation to submit a recommendation:**

Dear Kelly Thornburg,

Applicant Jeffrey Ding has listed you as a reference for this year’s Schwarzman Scholars selection process.
Designed to prepare the next generation of global leaders, Schwarzman Scholars is the first scholarship created to respond to the evolving geopolitical landscape of the 21st Century. Whether in politics, business, civil society, or science, the success of future leaders around the world will depend upon an understanding of China’s role in global trends.

Enrolling the inaugural class in 2016, the program will give the world’s most promising young leaders the opportunity to develop their leadership skills through a one-year Master’s Degree at Tsinghua University in Beijing – one of China’s most prestigious universities. Students will live and study together on the campus of Schwarzman College, where all classes will be taught in English. Students will pursue degrees in one of three disciplines: Economics and Business; International Studies; or Public Policy. Students will spend a year immersed in an international community of thinkers, innovators and senior leaders in business, politics and society.

Schwarzman Scholars will be selected on the basis of not only their academic aptitude and intellectual ability, but also their leadership potential, ability to anticipate trends and paradigm changes, exemplary character, and desire to understand other cultures, perspectives and positions.

To provide a recommendation or complete the Institutional Assessment Form, follow the link below. We ask that you limit your comments to 500 words.

SAMPLE LINK – DO NOT USE!!
https://schwarzmanTsinghua.hobsonsradius.com/ssc/rform/G0A71w87A86G0x67020IO.ssc

Sincerely,
Schwarzman Scholars