ENGAGED SOCIAL INNOVATION
CAPSTONE PROJECT PROPOSAL

PERSONAL INFORMATION
Name ________________________________
UID# __________________________________
Academic hours completed to date:___________________________
Campus Address ________________________________
City, State, Zip ________________________________
Home Phone ___________________ or Cell Phone ______________
Email Address __________________________________________

CAPSTONE PROJECT SITE AND COMMUNITY SUPERVISOR
Name of organization/company ________________________________
Site Address ____________________________________________
City, State, Zip __________________________________________
Site Supervisor __________________________________________
Supervisor’s Title _________________________________________
Supervisor’s Phone __________________________
Supervisor’s Email Address _________________________________

CAPSTONE PROJECT TIMELINE
Beginning Date ___________ Ending Date ___________
Hours per week on site__________ Total hours on site__________

REGISTRATION ON ISIS
To earn credit for your internship, you must register for INTD:4098:0IND on ISIS.
Semester/Year Completing Internship _____________
Proposed semester hour of credits (minimum of 12 required)* _______________

• *37.5 clock hours are required for each semester hour of credit.
• You must submit assignments (weekly journals, mid-semester/end of semester evaluations, and/or final projects) to your University Supervisor(s).

University Supervisor’s (UI Faculty) Name ____________________________
University Supervisor’s Email Address ______________________________

Project Supervisor’s Signature: ___________________________ Date_______
University Supervisor’s Signature: ___________________________ Date_______

• Supervisors must provide a mid-semester and end-of-semester evaluation of your work.

Capstone Project Description and Objectives

Your Capstone Project Description should include the objectives of your project and how you expect to achieve those objectives.

Format:
• A 75 to 125 word description of your duties and responsibilities at your project site.

• A one to two page list of the academic, professional, civic, and personal objectives of your project followed by a description of the means you will use to achieve your objectives.

• You should provide the grading criteria to be used by your faculty supervisor and a timeline for significant steps that make up your project and its completion

• What will be the product of your capstone project? What document will bring together the planning, execution, and outcome of your experience? Will you share this document or a version of this document with your community partner as well as the Honors Program?

Questions to consider when writing your project proposal:

• What social issue does your project address

• What is your plan of action for bringing about positive and sustainable change?
Why did you choose your particular community partner?

How will you gain input from the community your project aims to benefit?

Is your timeframe reasonable for achieving your objectives?

How will you gauge the success of your project?

What role will your University Supervisor play in the project?