ENGAGED SOCIAL INNOVATION
CAPSTONE PROJECT PROPOSAL

PERSONAL INFORMATION
Name ________________________________
UID# ________________________________
Academic hours completed to date ________________________________
Campus Address ________________________________
City, State, Zip ________________________________
Home Phone ____________________ or Cell Phone ____________________
Email Address ________________________________

CAPSTONE PROJECT SITE AND COMMUNITY SUPERVISOR
Name of organization/company ________________________________
Site Address ________________________________
City, State, Zip ________________________________
Site Supervisor ________________________________
Supervisor’s Title ________________________________
Supervisor’s Phone ________________________________
Supervisor’s Email Address ________________________________

CAPSTONE PROJECT TIMELINE
Beginning Date ____________ Ending Date ____________
Hours per week on site ________ Total hours on site ________

REGISTRATION ON ISIS
To earn credit for your internship, you must register for HONR:4990:0IND on ISIS.
Semester/Year Completing Internship ____________
Proposed semester hour of credits (minimum of 12 required)* ____________

• *37.5 clock hours are required for each semester hour of credit.
• You must submit assignments (weekly journals, mid-semester/end of semester evaluations, and/or final projects) to your University Supervisor(s).

University Supervisor’s (UI Faculty) Name  
University Supervisor’s Email Address  

Project Supervisor’s Signature:  Date  
University Supervisor’s Signature:  Date  

• Supervisors must provide a mid-semester and end-of-semester evaluation of your work.

Capstone Project Description and Objectives

Your Capstone Project Description should include the objectives of your project and how you expect to achieve those objectives.

Format:
• A 75 to 125 word description of your duties and responsibilities at your project site.

• A one to two page list of the academic, professional, civic, and personal objectives of your project followed by a description of the means you will use to achieve your objectives.

• You should provide the grading criteria to be used by your faculty supervisor and a timeline for significant steps that make up your project and its completion

• What will be the product of your capstone project? What document will bring together the planning, execution, and outcome of your experience? Will you share this document or a version of this document with your community partner as well as the Honors Program?

Questions to consider when writing your project proposal:
• What social issue does your project address

• What is your plan of action for bringing about positive and sustainable change?
- Why did you choose your particular community partner?
- How will you gain input from the community your project aims to benefit?
- Is your timeframe reasonable for achieving your objectives?
- How will you gauge the success of your project?
- What role will your University Supervisor play in the project?